



## PTA GENERAL MEETING—May 25, 2022

### A. **President's report: Karen Leiser**

At 7:10 PTA President Karen Leiser called the meeting to order. Karen started by distributing thank you goodie bags to the volunteers present and special gifts to the Executive Committee. Thanked everyone who volunteered for the PTA this year.

The slate of candidates was presented:

Robin Reck – President.

President Elect-Open

Secretary-Open

Treasurer—April Nguyen (was nominated for position at meeting)

VP of Fundraising—Annie Batdorf

VP of Communications—Bethany Nguyen (was nominated at the meeting)

VP of Programs—Open

Karen made a motion to elect the slate. Rebecca Dipatri seconded. The motion carried. With the motion carrying, Karen's term as president has come to an end.

### B. **Secretary's Report: Amy Kales**

Amy Kales asked for a motion to approve the February 16, 2022 meeting minutes. Connie Howell made the motion and Kerrie Lineweaver seconded. The motion carried. Minutes from the April 2022 meeting are still forthcoming.

### C. **Treasurer's Report: Kerrie Lineweaver**

The budget is looking okay. There are five weeks left before the books close on June 30<sup>th</sup>. 8<sup>th</sup> grade ticket sales and expenditures have not yet been taken into account. Audit will take place in July. We'll need an audit committee, if anyone would like to volunteer please contact Karen or Kerrie.

Revenue to date is \$52592. Expenses to date are \$50,939. Our excellence campaign was not as successful as we hoped and was short of our estimate by \$21K. Is this the new normal? Prior to Covid we used to raise about \$40K each year, but this year we raised much less than that. But we did have the silent action, so we gained \$5K there.

We were about \$15K shortfall from our estimated revenue, but expenditures were lower than expected, so it balanced out. For example, \$14K budgeted for teacher's stipends, but only \$4K were expensed. This year the teachers could still get \$150 stipends, but they had to expense

their purchases. They weren't used to doing that as they used to just get checks. Katie Madigan notes that they will advertise the existence of the stipends and grants (for specific programs) a bit better. Maybe during a faculty meeting.

Connie Howell suggests giving grant application to teachers at the end of the year.

If you have any expenses, please submit for reimbursement as soon as possible. Checks have to be signed by Kerrie and Karen –so it takes more than a day or two to get reimbursed. There is a form for reimbursement on the PTA website. Vendor emails will suffice for a receipt.

Cost of credit card purchases have processing fees. We used to pass along to the consumer (basically like a credit surcharge). 8<sup>th</sup> grade party and basketball game will have credit cards charges paid by the PTA.

April suggested using PayPal friends and family. But we've been using Membership Hub. It is very convenient—for example, we don't have to use A to Z for a membership directory. Membership Hub handles everything. Annie Batdorf did use Paypal for the auction.

**D. VP of Fundraising—Annie Batdorf**

No fundraisers left for the year. Annie will be returning as VP of Fundraising next year.

**E. VP of Programs—Solat Zaidi**

8<sup>th</sup> grade party—Courtney Manzel. Shaping up really well. Tonight is the final meeting. Spaces will be sketched out. Vendors are in place. Waiting on getting final numbers. Whole Foods is donating \$1700 for party/PTA. Ticket sales haven't been fantastic. We should have the option to buy ticket at the door. Party will be indoor/outdoor. Will be a very fun time. Close to 250 tickets purchased but there are 600 kids in the grade. Katie will advertise on marquis. Dr. Patrick will be asked to make another announcement.

**F. VP of Communications—Silvia Cantero**

No report.

**G. Principal's Report.**

Katie Madigan reports on Dr. Patrick's behalf.

Rising 7<sup>th</sup> Grade Night was last week and was a success.

We will have our awards ceremony on June 8<sup>th</sup>. Parents of children who will be receiving an award will be notified shortly. The National Junior Honor Society ceremony is next week.

Amy Kales makes a motion to adjourn. Kerrie seconds. The motion carried.